

How to delete a candidate's facial profile - Faculty Legacy



- 1 In the Faculty interface of SUMADI™, go to the “Student Profile Administrator” section.
- 2 Search the user you wish to delete.

A screenshot of the SUMADI Student Profile Administrator interface. The top navigation bar includes the SUMADI logo, 'My Exams', 'Exam Configurations', and 'Students Profile Administrator' with a red '1' callout. Below the navigation bar, there is a section titled 'Institution:' with a sub-header 'Student profile administrator display all available SUMADI students profiles which could be disabled. Click on delete button to delete the SUMADI student profile.' A search bar contains the text 'user' and a red '2' callout. Below the search bar is a table with columns: 'Username', 'Face Profile', 'Status', and 'Actions'. The table has one row with 'Pending' under Face Profile, 'Enabled' under Status, and an eye icon with a trash can icon under Actions. A red '1' callout is in the bottom right corner of the table area. At the bottom left, there is a dropdown menu showing '200'.

3 Delete the desired user by clicking on the trash can icon.

The screenshot shows the SUMADI Students Profile Administrator interface. At the top, there is a dark blue header with the SUMADI logo and navigation links: "My Exams", "Exam Configurations", and "Students Profile Administrator". Below the header, the page title is "Institution:". A sub-header reads: "Student profile administrator display all available SUMADI students profiles which could be disabled. Click on delete button to delete the SUMADI student profile." There is a search bar containing the text "user" and a search icon. Below the search bar is a table with columns: "Username ↑↓", "Face Profile ↑↓", "Status ↑↓", and "Actions". The table contains one row with a "Pending" status and an "Enabled" status. In the "Actions" column, there is an eye icon and a trash can icon. A red arrow points to the trash can icon, which is also highlighted by a red circle with the number 3. At the bottom left of the table, there is a "200" dropdown menu. At the bottom right, there is a blue button with the number 1.

Note 1: If you do not have administrator permissions, you can contact us at support@sumadi.net to request them and share with us an agent username to grant such permissions.

Note 2: Once the profile is deleted, it can't be recovered.